

# **ANNUAL REPORT**

OF

Name: PULASKI WATER DEPARTMENT

Principal Office: 421 SOUTH ST. AUGUSTINE STREET

PULASKI, WI 54162

For the Year Ended: DECEMBER 31, 1997

# WATER, ELECTRIC, OR JOINT UTILITY TO PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854 Madison, WI 53707-7854 (608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

### **SIGNATURE PAGE**

l	BARBARA VAN LANNEN	of
	(Person responsible for accour	nts)
	Pulaski Water Department	, certify that I
	(Utility Name)	
know	ne person responsible for accounts; that I have examined the ledge, information and belief, it is a correct statement of the eriod covered by the report in respect to each and every many	business and affairs of said utility for
		03/25/1998
	(Signature of person responsible for accounts)	(Date)
SECF	RETARY/BOOKKEEPER	_
	(Title)	

# **TABLE OF CONTENTS**

Schedule Name	Page
General Rules for Reporting	i
Signature Page	i ii
Table of Contents	 iii
Identification and Ownership	iv
	·· <u>·</u>
FINANCIAL SECTION	
Income Statement	F-01
Income Statement Account Details	F-02
Income from Merchandising, Jobbing & Contract Work (Accts. 415-416)	F-03
Revenues Subject to Wisconsin Remainder Assessment	F-04
Balance Sheet	F-05
Net Utility Plant	F-06
Accumulated Provision for Depreciation and Amortization of Utility Plant	F-07
Net Nonutility Property (Accts. 121 & 122)	F-08
Accumulated Provision for Uncollectible Accounts-Cr. (Acct. 144)	F-09
Materials and Supplies	F-10
Unamortized Debt Discount & Expense & Premium on Debt (Accts. 181 and 251)	F-11
Capital Paid in by Municipality (Acct. 200)	F-12
Bonds (Acct. 221)	F-13
Notes Payable & Miscellaneous Long-Term Debt	F-14
Taxes Accrued (Acct. 236)	F-15
Interest Accrued (Acct. 237)	F-16
Contributions in Aid of Construction (Account 271)	F-17
Balance Sheet End-of-Year Account Balances	F-18
Return on Rate Base Computation	F-19
Return on Proprietary Capital Computation	F-20
Important Changes During the Year	F-21
Financial Section Footnotes	F-22
WATER OPERATING SECTION	
Water Operating Revenues & Expenses	W-01
Water Operating Revenues - Sales of Water	W-02
Sales for Resale (Acct. 466)	W-03
Other Operating Revenues (Water)	W-04
Water Operation & Maintenance Expenses	W-05
Taxes (Acct. 408 - Water)	W-06
Property Tax Equivalent (Water)	W-07
Water Utility Plant in Service	W-08
Source of Supply, Pumping and Purchased Water Statistics	W-10
Sources of Water Supply - Ground Waters	W-11
Sources of Water Supply - Surface Waters	W-12
Pumping & Power Equipment	W-13
Reservoirs, Standpipes & Water Treatment	W-14
Water Mains	W-15
Water Services	W-16
Meters	W-17
Hydrants and Distribution System Valves	W-18
Water Operating Section Footnotes	W-19

#### **IDENTIFICATION AND OWNERSHIP**

Exact Utility Name: PULASKI WATER DEPARTMENT

Utility Address: 421 SOUTH ST. AUGUSTINE STREET

PULASKI, WI 54162

When was utility organized? 1/1/1944

Report any change in name:

Effective Date: Utility Web Site:

### Utility employee in charge of correspondence concerning this report:

Name: BARBARA VANLANNEN

Title: SECRETARY/BOOKKEEPER

Office Address:

421 SOUTH ST. AUGUSTINE STREET

PULASKI, WI 54162

**Telephone:** (920) 822 - 5182 **Fax Number:** (920) 822 - 3209

E-mail Address:

### Individual or firm, if other than utility employee, preparing this report:

Name: BRAD FRANK Title: MANAGER

Office Address: SHINNERS, HUCOVSKI AND COMPANY, S.C.

2200 RIVERSIDE DRIVE

P.O. BOX 23819

GREEN BAY, WI 54305-3819

**Telephone:** (920) 436 - 7800 **Fax Number:** (920) 436 - 7808

E-mail Address:

### Are records of utility audited by individuals or firms, other than utility employee? YES

### Individual or firm, if other than utility employee, auditing utility records:

Name: BRAD FRANK Title: MANAGER

Office Address: SHINNERS, HUCOVSKI AND COMPANY, S.C.

2200 RIVERSIDE DRIVE

P.O. BOX 23819

GREEN BAY, WI 54305-3819

**Telephone:** (920) 436 - 7800 **Fax Number:** (920) 436 - 7808

E-mail Address:

Date of most recent audit report: 5/7/1997

Period covered by most recent audit: Calendar year 1996

# **IDENTIFICATION AND OWNERSHIP**

Names and titles of utility management including manager or superintendent:
Name: RON KRYGER
Title: VILLAGE PRESIDENT
Office Address:
421 SOUTH ST. AUGUSTINE STREET
PULASKI, WI 54162
Telephone: (920) 822 - 5182
Fax Number: (920) 822 - 3209
E-mail Address:
Name: TOM RODGERS
Title: PLANT SUPERINTENDENT
Office Address:
421 SOUTH ST. AUGUSTINE STREET
PULASKI, WI 54162
Telephone: (920) 822 - 5182
Fax Number: (920) 822 - 3209
E-mail Address:
Name of utility commission/committee: Not applicable
Names of members of utility commission/committee:  NOT APPLICABLE
Is sewer service rendered by the utility? NO
If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility
as provided by Wis. Stat. § 66.077 of the Wisconsin Statutes? NO
Date of Ordinance:
bate of ordinance.
Are any of the utility administrative or operational functions under contract or agreement with an
outside provider for the year covered by this annual report and/or current year (i.e., operation
of water or sewer treatment plant)?
Provide the following information regarding the provider(s) of contract services:
Firm Name: NOT APPLICABLE
Contact Person:
Title:
Telephone:
Fax Number:
E-mail Address:
Contract/Agreement beginning-ending dates:
Provide a brief description of the nature of Contract Operations being provided:

# **IDENTIFICATION AND OWNERSHIP**

# **INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	270,832	273,079	1
Operating Expenses:			
Operation and Maintenance Expense (401)	96,087	77,359	2
Depreciation Expense (403)	44,635	33,295	_ 3
Amortization Expense (404)	0	0	4
Taxes (408)	51,486	50,586	_ 5
Total Operating Expenses	192,208	161,240	
Net Operating Income	78,624	111,839	
Income from Utility Plant Leased to Others (412-413)	0	0	6
Utility Operating Income OTHER INCOME	78,624	111,839	_
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	4,091	3,846	_
Miscellaneous Nonoperating Income (421)	0	0	10
Total Other Income	4,091	3,846	_
Total Income	82,715	115,685	
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	0	0	11
Other Income Deductions (426)	0	0	12
Total Miscellaneous Income Deductions	0	0	_
Income Before Interest Charges	82,715	115,685	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	0	0	13
Amortization of Debt Discount and Expense (428)	0	0	_ 14
Amortization of Premium on DebtCr. (429)	0	0	15
Interest on Debt to Municipality (430)	0	0	_ 16
Other Interest Expense (431)	0	0	17
Interest Charged to ConstructionCr. (432)	0	0	_ 18
Total Interest Charges	0	0	
Net Income	82,715	115,685	
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216)	367,478	251,793	19
Balance Transferred from Income (433)	82,715	115,685	_ 20
Miscellaneous Credits to Surplus (434)	0	0	21
Miscellaneous Debits to SurplusDebit (435)	0	0	_ 22
Appropriations of SurplusDebit (436)	0	0	23
Appropriations of Income to Municipal FundsDebit (439)	0	0	_ 24
Total Unappropriated Earned Surplus End of Year (216)	450,193	367,478	

### **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)		
Revenues from Utility Plant Leased to Others (412):		
NONE		1
Total (Acct. 412):	0	_
Expenses of Utility Plant Leased to Others (413):		_
NONE		2
Total (Acct. 413):	0	_
Nonoperating Rental Income (418):		
NONE		3
Total (Acct. 418):	0	_
Interest and Dividend Income (419):		
INTEREST	4,091	4
Total (Acct. 419):	4,091	_
Miscellaneous Nonoperating Income (421):		
NONE	0	5
Total (Acct. 421):	0	_
Miscellaneous Amortization (425):		
NONE		6
Total (Acct. 425):	0	-
Other Income Deductions (426):		
NONE		7
Total (Acct. 426):	0	_
Miscellaneous Credits to Surplus (434):		
NON		8
Total (Acct. 434):	0	_
Miscellaneous Debits to Surplus (435):		
NONE		9
Total (Acct. 435)Debit:	0	_
Appropriations of Surplus (436):		
Detail appropriations to (from) account 215		10
Total (Acct. 436)Debit:	0	-
Appropriations of Income to Municipal Funds (439):		
NONE		11
Total (Acct. 439)Debit:	0	-

# **INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)		
Revenues (account 415)						0	1
Costs and Expenses of Merchandising	g, Jobbing and	l Contract Wo	·k (416):				
Cost of merchandise sold						0	2
Payroll						0	3
Materials						0	4
Taxes						0	5
Other (list by major classes):							
						0	6
Total costs and expenses	0	0	0	O		0	
Net income (or loss)	0	0	0	C	)	0	

### REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

- 1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
- 2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	270,832	0	0	0	270,832	1
Less: interdepartmental sales	0	0	0		0	2
Less: interdepartmental rents	0	0	0		0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0 [				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained	0	0	0		0	5
Other Increases or (Decreases) to Operating Revenues - Specify: NONE					0	6
Revenues subject to Wisconsin Remainder Assessment	270,832	0	0	0	270,832	

# **BALANCE SHEET**

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	2,316,442	2,115,580	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	443,914	413,020	2
Net Utility Plant	1,872,528	1,702,560	_
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	0	0	
Investment in Municipality (123)	0	0	5
Other Investments (124)	0	0	6
Special Funds (125)	0	0	7
Total Other Property and Investments	0	0	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	274,490	196,041	8
Temporary Cash Investments (132)	0	0	9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	43,174	44,745	11
Other Accounts Receivable (143)	11,642	0	12
Accumulated Provision for Uncollectible AccountsCr. (144)	0	0	13
Receivables from Municipality (145)	48,541	44,251	14
Materials and Supplies (150)	16,242	16,242	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)	0	0	17
Total Current and Accrued Assets	394,089	301,279	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	0	0	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits	0	0	
Total Assets and Other Debits	2,266,617	2,003,839	=

# **BALANCE SHEET**

		Balance First of Year (c)	,
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	850,253	850,253	21
Appropriated Earned Surplus (215)	0	0	22
Unappropriated Earned Surplus (216)	450,193	367,478	23
Total Proprietary Capital	1,300,446	1,217,731	
LONG-TERM DEBT			
Bonds (221)		0	24
Advances from Municipality (223)	0	0	25
Other long-Term Debt (224)	0	0	26
Total Long-Term Debt	0	0	_
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	81	253	28
Payables to Municipality (233)	0	1,999	29
Customer Deposits (235)	0	0	_ 30
Taxes Accrued (236)	49,063	49,063	31
Interest Accrued (237)	0	0	32
Other Current and Accrued Liabilities (238)	4,501	1,911	33
Total Current and Accrued Liabilities DEFERRED CREDITS	53,645	53,226	
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)	0	0	35
Other Deferred Credits (253)	0	0	36
Total Deferred Credits OPERATING RESERVES	0	0	_
Miscellaneous Operating Reserves (265)	0	0	37
Total Operating Reserves	0	0	
CONTRIBUTIONS IN AID OF CONSTRUCTION			
Contributions in Aid of Construction (271)	912,526	732,882	_ 38
Total Liabilities and Other Credits	2,266,617	2,003,839	=

### **NET UTILITY PLANT**

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)
Plant Accounts:				
Utility Plant in Service (100)	2,316,442	0	0	0
Utility Plant Purchased or Sold (391)	0			
Utility Plant in Process of Reclassification (392)	0			;
Utility Plant Leased to Others (393)	0			
Property Held for Future Use (394)	0			
Construction Work in Progress (395)	0			
Utility Plant Acquisition Adjustments (396)	0			
Other Utility Plant Adjustments (397)	0			
Total Utility Plant	2,316,442	0	0	0
Accumulated Provision for Depreciation and Amo	ortization:			
Accumulated Provision for Depreciation of Utility Plant in Service (110)	443,914	0	0	0
Total Accumulated Provision	443,914	0	0	0
Net Utility Plant	1,872,528	0	0	0

### **ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT**

Depreciation Accruals (Credits) during the year:

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)
Balance first of year	413,020	(0)	(-)	(-)	413,020
Credits During Year	,				,
Accruals:					
Charged depreciation expense (403)	44,635				44,635
Depreciation expense on meters					
charged to sewer (see Note 3)	1,899				1,899
Accruals charged other					
accounts (specify):					
					0
Salvage					0
Other credits (specify):					
					0
Total credits	46,534	0	0	0	46,534
Debits during year					
Book cost of plant retired	15,640				15,640
Cost of removal					0
Other debits (specify):					
					0
Total debits	15,640	0	0	0	15,640
Balance End of Year	443,914	0	0	0	443,914
Composite Depreciation Rate?	No				
If yes, what is the rate?					

# **NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

- 1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
- 2. Other items may be grouped by classes of property.
- 3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
Other (specify): NONE	0			0	2
Total Nonutility Property (121)	0	0	0	0	_
Less accum. prov. depr. & amort. (122)	0			0	3
Net Nonutility Property	0	0	0	0	=

# **ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)**

Particulars (a)	Amount (b)		
Balance first of year		0	1
Additions:			
Provision for uncollectibles during year		0	2
Collection of accounts previously written off: Utility Customers		0	3
Collection of accounts previously written off: Others		0	4
Total Additions		0	
Deductions:			
Accounts written off during the year: Utility Customers		0	5
Accounts written off during the year: Others		0	6
Total accounts written off		0	
Balance end of year		0	

### **MATERIALS AND SUPPLIES**

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel for generation					0	0	1
Other					0	0	2
Total Electric Utility					0	0	-

Total End of Year	Amount Prior Year	
0	0	1
16,242	16,242	2
	0	3
	0	4
	0	5
	0	6
16,242	16,242	_
	End of Year 0 16,242	End of Year         Prior Year           0         0           16,242         16,242           0         0           0         0           0         0           0         0

# UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

	Written			
Debt Issue to Which Related (a)	Amount (b)	Account Charged or Credited (c)	Balance End of Year (d)	
Unamortized debt discount & expense (181)				
Total		_	0	1
Unamortized premium on debt (251)				2
Total			0	_

# **CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Amount (b)	
850,253	1
0	2
850,253	
	(b) 850,253 0

# **BONDS (ACCT. 221)**

- 1. Report hereunder information required for each separate issue of bonds.
- 2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
- 3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

		Final		Principal
	Date of	Maturity	Interest	Amount
Description of Issue	Issue	Date	Rate	End of Year
(a)	(b)	(c)	(d)	(e)

**NONE** 

### **NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT**

- 1. Report each class of debt included in Accounts 223, 224 and 231.
- 2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
- 3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

		Final		Principal
	Date of	Maturity	Interest	Amount
Account and Description of Obligation	Issue	Date	Rate	<b>End of Year</b>
(a and b)	(c)	(d)	(e)	<b>(f)</b>

**NONE** 

# **TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)	
Balance first of year	49,063	1
Accruals:		
Charged water department expense	51,004	2
Charged electric department expense		3
Charged sewer department expense		4
Other (explain):		
ASSESSED VALUE OF METERS TIMES SCHOOL TAX RATE	710	5
Total Accruals and other credits	51,714	
Taxes paid during year:		
County, state and local taxes	49,063	6
Social Security taxes	2,651	7
PSC Remainder Assessment		8
Other (explain):		
NONE		9
Total payments and other debits	51,714	
Balance end of year	49,063	:

# **INTEREST ACCRUED (ACCT. 237)**

- 1. Report below interest accrued on each utility obligation.
- 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	d Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrue Balance End of Year (e)	ed
Bonds (221)					
NONE				0	1
Subtotal	0	0	0	0	•
Advances from Municipality (223)					•
NONE				0	2
Subtotal	0	0	0	0	
Other long-Term Debt (224)					
NONE				0	3
Subtotal	0	0	0	0	
Notes Payable (231)					
NONE				0	4
Subtotal	0	0	0	0	•
Total	0	0	0	0	

# **CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)**

		Elect	ric				
Particulars (a)	Water (b)	Distribution (c)	Other (d)	Sewer (e)	Gas (f)	Total (g)	
Balance First of Year	732,882	0	0	0	0	732,882	1
Add credits during year:							
For Services	16,780					16,780	2
For Mains	147,764					147,764	3
Other (specify):							
For Hydrants	15,100					15,100	4
Deduct charges (specify):							
NONE						0	5
Balance End of Year	912,526	0	0	0	0	912,526	:
Amount of federal and state grants in aid received for utility construction included in End of Year totals						0	6

### **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE	0	1
Total (Acct. 123):	0	_
Other Investments (124): NONE	0	2
Total (Acct. 124):	0	_
Special Funds (125): NONE	0	_ 3
Total (Acct. 125):	0	·
Notes Receivable (141):	-	_
NONE	0	4
Total (Acct. 141):	0	_
Customer Accounts Receivable (142):		_
Water	43,174	5
Electric	0	6
Sewer (Regulated)	0	7
Other (specify):	0	•
NONE Total (Acct. 142):	0 <b>43,174</b>	_ 8
	40,114	_
Other Accounts Receivable (143): Sewer (Non-regulated)		9
Merchandising, jobbing and contract work		10
Other (specify):		_
NONE RECEIVABLE FROM SEWER UTILITY	11,642	11 12
Total (Acct. 143):	11,642	_ 12
	11,042	-
Receivables from Municipality (145):	48,541	13
Total (Acct. 145):	48,541	13
	40,041	_
Prepayments (165): NONE	0	14
Total (Acct. 165):	0	
Extraordinary Property Losses (182):		_
NONE	0	15
Total (Acct. 182):	0	

### **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)
Other Deferred Debits (183):	
NONE	0 16
Total (Acct. 183):	0
Payables to Municipality (233):	
NONE	0 <b>17</b>
Total (Acct. 233):	0
Other Deferred Credits (253):	
NONE	0 18
Total (Acct. 253):	0

### **RETURN ON RATE BASE COMPUTATION**

- 1. The data used in calculating rate base are averages.
- 2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
- 3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						_
Utility Plant in Service	2,216,011	0	0	0	2,216,011	1
Materials and Supplies	16,242	0	0	0	16,242	2
Other (specify):						_
					0	3
Less Average:						
Reserve for Depreciation	428,467	0	0	0	428,467	4
Customer Advances for Construction					0	5
Contributions in Aid of Construction	822,704	0	0	0	822,704	6
Other (specify):						
					0	7
Average Net Rate Base	981,082	0	0	0	981,082	
Net Operating Income	78,624	0	0	0	78,624	8
Net Operating Income as a percent of						
Average Net Rate Base	8.01%	N/A	N/A	N/A	8.01%	

# **RETURN ON PROPRIETARY CAPITAL COMPUTATION**

- 1. The data used in calculating proprietary capital are averages.
- 2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
Average Proprietary Capital		
Capital Paid in by Municipality	850,253	1
Appropriated Earned Surplus	0	2
Unappropriated Earned Surplus	408,835	3
Other (Specify):		4
Total Average Proprietary Capital	1,259,088	
Net Income		
Net Income Net Income	82,715	5

### IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:
1. Acquisitions.
2. Leaseholder changes.
3. Extensions of service.
4. Estimated changes in revenues due to rate changes.
5. Obligations incurred or assumed, excluding commercial paper.
6. Formal proceedings with the Public Service Commission.
7. Any additional matters.

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### **FINANCIAL SECTION FOOTNOTES**

NONE

### **WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	Amounts (b)	
Operating Revenues Sales of Water		
Sales of Water (460-467)	263,082	1
Total Sales of Water	263,082	-
Other Operating Revenues		
Forfeited Discounts (470)	487	2
Other Water Revenues (474)	7,263	3
Amortization of Construction Grants (475)	0	4
Total Other Operating Revenues	7,750	_
Total Operating Revenues	270,832	-
Operation and Maintenenance Expenses		
Plant Operation and Maintenance Expenses (600-660)	76,773	5
General Operating Expenses (680-690)	19,314	6
Total Operation and Maintenenance Expenses	96,087	-
Other Operating Expenses		
Depreciation Expense (403)	44,635	7
Amortization Expense (404)	0	8
Taxes (408)	51,486	9
Total Other Operating Expenses	96,121	_
Total Operating Expenses	192,208	•
NET OPERATING INCOME	78,624	=

### **WATER OPERATING REVENUES - SALES OF WATER**

- 1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
- 2. Report estimated gallons for unmetered sales.
- 3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
- 4. Bulk sales should be account 460.

Particulars (a)	Average No. 7 Customers (b)	Fhousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	0	0	0	
Metered Sales to General Customers (461)				•
Residential	830	42,666	119,640	4
Commercial	103	18,181	34,851	5
Industrial	22	6,041	11,318	6
Total Metered Sales to General Customers (461)	955	66,888	165,809	•
Private Fire Protection Service (462)	12		6,672	7
Public Fire Protection Service (463)	1		79,451	8
Other Sales to Public Authorities (464)	16	6,713	10,805	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)	1	70	345	11
Interdepartmental Sales (467)				. 12
Total Sales of Water	985	73,671	263,082	_

# SALES FOR RESALE (ACCT. 466)

Use a separate line for each delivery point.

Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)	
Tri-County Fire Dept Total	Pick-up at hydrant	70 <b>70</b>	345 <b>345</b>	1

# **OTHER OPERATING REVENUES (WATER)**

- 1. Report revenues relating to each account and fully describe each item using other than the account title.
- 2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
- 3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)		
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1)	79,451	1
Wholesale fire protection billed	0	2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)	0	3
Other (specify): NONE	0	4
Total Public Fire Protection Service (463)	79,451	_
Forfeited Discounts (470):		_
Customer late payment charges	487	5
Other (specify): NONE		6
Total Forfeited Discounts (470)	487	-
Other Water Revenues (474):		-
Return on net investment in meters charged to sewer department	2,261	7
Other (specify):		_
CONNECT/DISCONNECT CHARGES	320	8
RENT AT WELL BUILDING	2,125	9
OTHER	2,557	10
Total Other Water Revenues (474)	7,263	_
Amortization of Construction Grants (475):		
NONE	0	11
Total Amortization of Construction Grants (475)	0	_

# **WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

(a)	Amount (b)	
DI ANT ODED ATION AND MAINTENANCE EVENIORS		
PLANT OPERATION AND MAINTENANCE EXPENSES Solorion and Wagner (600)	26 944	
Salaries and Wages (600)	36,841	
Purchased Water (610)	10.000	
Fuel or Power Purchased for Pumping (620)	16,060	
Chemicals (630)	8,418	
Supplies and Expenses (640)	12,634	
Repairs of Water Plant (650)	2,820	
Transportation Expenses (660)	0	
Total Plant Operation and Maintenance Expenses	76,773	
GENERAL OPERATING EXPENSES		
	600	
Administrative and General Salaries (680)	600 828	
Administrative and General Salaries (680) Office Supplies and Expenses (681)		
Administrative and General Salaries (680) Office Supplies and Expenses (681) Outside Services Employed (682)	828	
Administrative and General Salaries (680) Office Supplies and Expenses (681) Outside Services Employed (682) Insurance Expense (684)	828 6,160	
Administrative and General Salaries (680) Office Supplies and Expenses (681) Outside Services Employed (682) Insurance Expense (684) Employees Pensions and Benefits (686)	828 6,160 7,054	
Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)	828 6,160 7,054 4,052	
Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)  Miscellaneous General Expenses (689)	828 6,160 7,054 4,052	
GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)  Miscellaneous General Expenses (689)  Uncollectible Accounts (690)  Total General Operating Expenses	828 6,160 7,054 4,052 0 620	

# **TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
			_
Property Tax Equivalent		49,063	1
Less: Local and School Tax Equivalent on		710	2
Meters Charged to Sewer Department			
Net property tax equivalent		48,353	
Social Security		2,651	3
PSC Remainder Assessment		482	4
Other (specify):			
NONE			5
Total tax expense		51,486	

## PROPERTY TAX EQUIVALENT (WATER)

- 1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
- 2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
- 3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
- 4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
- 5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
- 6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.069(1)(c). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
- 7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)
County name			Brown			1
SUMMARY OF TAX RATES						
State tax rate	mills		0.297307			3
County tax rate	mills		7.979891			
Local tax rate	mills		11.893389			
School tax rate	mills		16.782963			
Voc. school tax rate	mills		1.865183			7
Other tax rate - Local	mills		0.000000			
Other tax rate - Non-Local	mills		0.000000			9
Total tax rate	mills		38.818733			10
Less: state credit	mills		2.408039			 11
Net tax rate	mills		36.410694			12
PROPERTY TAX EQUIVALENT CALC	ULATIC	N				 13
Local Tax Rate	mills		11.893389			14
Combined School Tax Rate	mills		18.648146			15
Other Tax Rate - Local	mills		0.000000			16
Total Local & School Tax	mills		30.541535			17
Total Tax Rate	mills		38.818733			18
Ratio of Local and School Tax to Tota	al dec.		0.786773			19
Total tax net of state credit	mills		36.410694			20
Net Local and School Tax Rate	mills		28.646955			21
Utility Plant, Jan. 1	\$	2,115,580	2,115,580			22
Materials & Supplies	\$	16,242	16,242			23
Subtotal	\$	2,131,822	2,131,822			24
Less: Plant Outside Limits	\$	0	0			25
Taxable Assets	\$	2,131,822	2,131,822			26
Assessment Ratio	dec.		0.672722			27
Assessed Value	\$	1,434,124	1,434,124			28
Net Local & School Rate	mills		28.646955			29
Tax Equiv. Computed for Current Yea	ır \$	41,083	41,083			30
Tax Equivalent per 1994 PSC Report	\$	49,063				31
Any lower tax equivalent as authorized						32
by municipality (see note 6)	\$					33
Tax equiv. for current year (see note	6) \$	49,063				34

### WATER UTILITY PLANT IN SERVICE

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT		( )	
Organization (301)	100		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		_ 3
Total Intangible Plant	100	0	_
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	2,491		_ 4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		_ 6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	49,552		_ 8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	52,043	0	_
PUMPING PLANT			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	69,623	10,261	13
Boiler Plant Equipment (322)	0		_ 14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	55,718	18,168	17
Diesel Pumping Equipment (326)	48,789		18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	48,026		20
Total Pumping Plant	222,156	28,429	_
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	44,406		22
Water Treatment Equipment (332)	64,986	2,600	23
Total Water Treatment Plant	109,392	2,600	_
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	0		24
Structures and Improvements (341)	0		25

# **WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
INTANGIBLE PLANT			
Organization (301)			100 1
Franchises and Consents (302)			0 2
Miscellaneous Intangible Plant (303)			0 3
Total Intangible Plant	0	0	100
SOURCE OF SUPPLY PLANT			2 404 4
Land and Land Rights (310)			2,491 4
Structures and Improvements (311)			0 5
Collecting and Impounding Reservoirs (312)			0 6
Lake, River and Other Intakes (313)			0 7
Wells and Springs (314)			49,552 8
Infiltration Galleries and Tunnels (315)			0 9
Supply Mains (316)			0 10
Other Water Source Plant (317)	_	_	0 11
Total Source of Supply Plant	0	0	52,043
PUMPING PLANT Land and Land Rights (320)			0 12
Structures and Improvements (321)			79,884 13
Boiler Plant Equipment (322)			0 14
Other Power Production Equipment (323)			0 15
Steam Pumping Equipment (324)			0 16
Electric Pumping Equipment (325)			73,886 17
Diesel Pumping Equipment (326)			48,789 18
Hydraulic Pumping Equipment (327)			0 19
Other Pumping Equipment (328)			48,026 20
Total Pumping Plant	0	0	250,585
WATER TREATMENT PLANT			0.04
Land and Land Rights (330)			0 21
Structures and Improvements (331)			44,406 22
Water Treatment Equipment (332)			67,586 23
Total Water Treatment Plant	0	0	111,992
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)			0 24
Structures and Improvements (341)			0 25

### WATER UTILITY PLANT IN SERVICE

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Distribution Reservoirs and Standpipes (342)	121,651		26
Transmission and Distribution Mains (343)	1,212,143	147,764	27
Fire Mains (344)	0		28
Services (345)	183,132	16,780	29
Meters (346)	73,714	3,595	30
Hydrants (348)	101,982	15,100	31
Other Transmission and Distribution Plant (349)	0		32
Total Transmission and Distribution Plant	1,692,622	183,239	_
GENERAL PLANT			
Land and Land Rights (370)	0		33
Structures and Improvements (371)	5,592		34
Office Furniture and Equipment (372)	1,319		35
Computer Equipment (372.1)	2,549	2,234	36
Transportation Equipment (373)	18,847		37
Other General Equipment (379)	10,960		38
Other Tangible Property (390)	0		39
Total General Plant	39,267	2,234	_
Total utility plant in service directly assignable	2,115,580	216,502	_
Common Utility Plant Allocated to Water Department			40
Total utility plant in service	2,115,580	216,502	=

# **WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				
Distribution Reservoirs and Standpipes (342)			121,651	26
Transmission and Distribution Mains (343)	11,923		1,347,984	27
Fire Mains (344)			0	28
Services (345)			199,912	29
Meters (346)	1,533		75,776	30
Hydrants (348)	2,184		114,898	31
Other Transmission and Distribution Plant (349)			0	32
Total Transmission and Distribution Plant	15,640	0	1,860,221	-
GENERAL PLANT Land and Land Rights (370) Structures and Improvements (371) Office Furniture and Equipment (372)			0 5,592 1,319	34
Computer Equipment (372.1)			4,783	36
Transportation Equipment (373)			18,847	37
Other General Equipment (379)			10,960	38
Other Tangible Property (390)			0	39
Total General Plant	0	0	41,501	
Total utility plant in service directly assignable	15,640	0	2,316,442	•
Common Utility Plant Allocated to Water Department			0	40
Total utility plant in service	15,640	0	2,316,442	=

# SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

**Sources of Water Supply** 

	Sc	ources of Water Sup	ply		
Month (a)	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)	Total Gallons All Methods (000's) (e)	
January	0	0	8,019	8,019	- 1
February	0	0	7,071	7,071	_ 2
March	0	0	7,841	7,841	_ 3
April	0	0	7,603	7,603	_ 4
May	0	0	7,387	7,387	_ 5
June	0	0	8,208	8,208	_ 6
July	0	0	8,120	8,120	_ 7
August	0	0	7,597	7,597	8
September	0	0	7,424	7,424	_ 9
October	0	0	7,656	7,656	_ 10
November	0	0	6,868	6,868	_ 11
December	0	0	8,774	8,774	_ 12
Total for year	0	0	92,568	92,568	_
Less: Measured or e	estimated water used in mai	n flushing and water t	treatment during year	4,500	13
Less: Other utility us	e			2,500	_ 14
Other utility use explanation MAIN BREAKS, BA	anation: CTEIS, IRON REDUCTION	I, RESERVOIR CLEA	NING		15 _
Water pumped into d	istribution system			85,568	_ 16
Less: Water sold				73,671	_ 17
Losses and unaccou	nted for			11,897	_ 18
Percent unaccounted	for to the nearest whole pe	ercent (%)		14%	19
If more than 25%, inc	dicate causes and state wha	at action has been tak	en to reduce water loss	s:	20
Maximum gallons pu	mped by all methods in any	one day during repor	rting year	459	21
Date of maximum:	6/30/1997				_ 22
Cause of maximum: RESERVOIR CLEA	NING				23
Minimum gallons pur	nped by all methods in any	one day during report	ting year	144	24
Date of minimum:	11/8/1997				25
Total KWH used for pumping for the year 196,7					
If water is purchased	:Vendor Name: N/A				27
	Point of Delivery:				28

## **SOURCES OF WATER SUPPLY - GROUND WATERS**

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	_
229 WILLIAMS STREET	#1	330	6	720,000	Yes	1
724 MARKHAM	#2	708	10	1,440,000	Yes	2

Date Printed: 04/22/2004 4:48:27 PM PSCW Annual Report: MDW

## **SOURCES OF WATER SUPPLY - SURFACE WATERS**

	Intakes			
Location (a)	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)

NONE 1

### **PUMPING & POWER EQUIPMENT**

- 1. Use a separate column for each pump.
- 2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
- 3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification	#1	#2	#3	1
Location	229 WILLIAMS STREET	229 WILLIAMS ST	745 MARKHAM DRIVE	2
Purpose	Р	S	Р	3
Destination	R	R	R	4
Pump Manufacturer	LAYNE	LAYNE	LAYNE	5
Year Installed	1947	1961	1977	6
Туре	VERTICAL TURBINE	VERTICAL TURBINE	VERTICAL TURBINE	7
Actual Capacity (gpm)	300	300	1,000	8
Pump Motor or				9
Standby Engine Mfr	U.S. ELECTRIC	CONTINENTAL	WESTINGHOUSE	10
Year Installed	1947	1961	1977	11
Туре	ELECTRIC	NATURAL GAS	ELECTRIC	12
Horsepower	20	50	30	13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification	#4	#5	#6 <b>14</b>
Location	745 MARKHAM DRIVE	229 WILLIAMS STREET	745 MARKHAM DRIVE 15
Purpose	S	S	S 16
Destination	R	D	D <b>17</b>
Pump Manufacturer	LAYNE	AURORA	LAYNE 18
Year Installed	1977	1961	1977 <b>19</b>
Туре	VERTICAL TURBINE	OTHER	VERTICAL TURBINE 20
Actual Capacity (gpm)	1,000	750	1,000 <b>21</b>
Pump Motor or			22
Standby Engine Mfr	WAUKESHA	WAUKESHA	WAUKESHA 23
Year Installed	1977	1961	1977 <b>24</b>
Туре	DIESEL	DIESEL	DIESEL 25
Horsepower	53	79	90 <b>26</b>

## **PUMPING & POWER EQUIPMENT**

- 1. Use a separate column for each pump.
- 2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
- 3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification	#7	#8	#9	1
Location	745 MARKHAM DRIVE	229 WILLIAMS STREET	229 WILLIAMS STREET	2
Purpose	В	Р	В	3
Destination	D	Т	D	4
Pump Manufacturer	LAYNE	CARVER	AURORA	5
Year Installed	1977	1961	1961	6
Туре	VERTICAL TURBINE	CENTRIFUGAL	OTHER	7
Actual Capacity (gpm)	1,000	250	250	8
Pump Motor or				9
Standby Engine Mfr	WESTINGHOUSE	U.S.	ALLIS-CHALMERS	10
Year Installed	1977	1961	1961	11
Туре	ELECTRIC	ELECTRIC	ELECTRIC	12
Horsepower	50	3	20	13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification			14
Location			15
Purpose			16
Destination			17
Pump Manufacturer			18
Year Installed			19
Туре			20
Actual Capacity (gpm)			21
Pump Motor or			22
Standby Engine Mfr			23
Year Installed			24
Туре			25
Horsepower			26

## **RESERVOIRS, STANDPIPES & WATER TREATMENT**

- 1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
- 2. Use a separate column for each using additional copies if necessary.
- 3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	#1	#2	#3	1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2
Type: R (reservoir), S (standpipe) or ET (elevated tank)	ET	R	R	4 5
Year constructed	1947	1980	1961	6
Primary material (earthen, steel, concrete, other)	STEEL	CONCRETE	STEEL	7 8
Elevation difference in feet (See Headnote 3.)	143	0	10	9 10
Total capacity in gallons	75,000	150,000	100,000	11
WATER TREATMENT PLANT Disinfection, type of equipment (gas, liquid, powder, other)	LIQUID	LIQUID	LIQUID	12 13 14
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE	WELLHOUSE	WELLHOUSE	15 16 17
Filters, type (gravity, pressure, other, none)	GRAVITY	NONE	GRAVITY	18 19
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	0.7200	1.4400	0.7200	20 21 22
Is a corrosion control chemical used (yes, no)?	N	N	N	23 24
Is water fluoridated (yes, no)?	Υ	Υ	Υ	25

### **WATER MAINS**

- 1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
- 2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
- 3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
- 4. Explain all reported adjustments as a schedule footnote.
- 5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

		_		ľ	Number of Fee	et		_
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	
M	D	4.000	500				500	_ 1
Р	D	4.000	75				75	2
A	D	6.000	9,859				9,859	_ 3
M	D	6.000	17,558		869		16,689	4
Р	D	6.000	587	85			672	5
Α	D	8.000	8,452				8,452	6
M	D	8.000	12,078				12,078	_ 
Р	D	8.000	13,424	5,579			19,003	8
Α	D	10.000	3,410				3,410	9
M	D	10.000	6,318				6,318	10
P	D	10.000	11,604	1,773			13,377	11
Α	D	12.000	507				507	12
P	D	12.000	3,992				3,992	 13
Total Within N	<b>Nunicipality</b>		88,364	7,437	869	0	94,932	_
Total Utility		=	88,364	7,437	869	0	94,932	_

### **WATER SERVICES**

- 1. Explain all reported adjustments as a schedule footnote.
- 2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
- 3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.

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- b. If assessed against property owners, explain the basis of the assessments.
- c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
- d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
- 4. Report services separately by pipe material and diameter.
- 5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)
M	0.750	762	12			774	6
М	1.000	102				102	48
M	1.500	8				8	
Р	2.000	1				1	
M	2.000	14				14	_
Р	3.000	5				5	
P	4.000	2				2	
Р	6.000	1				1	
<b>Total Utilit</b>	y	895	12	0	0	907	54

### **METERS**

- 1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
- 2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
- 3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
- 4. Totals by size in Column (f) should equal same size totals in Column (o).

**Number of Utility-Owned Meters** 

Size			<u> </u>	Adjustments			_
of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.750	965	48	25	4	992	104	1
1.000	24	0	0	0	24	0	2
1.250	1	0	0	0	1	0	3
1.500	14	2	0	0	16	2	4
2.000	13	1	0	0	14	1	5
3.000	5	0	0	0	5	0	6
4.000	1	0	0	0	1	0	7
Total:	1,023	51	25	4	1,053	107	

### Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (I)	Wholesale, Inter- Department or Utility Use (m)		Total (o)	_
0.750	824	75	10	7	0	76	992	_ 1
1.000	1	9	4	4	0	6	24	_ 2
1.250	0	1	0	0	0	0	1	_ 3
1.500	0	9	3	1	0	3	16	_ 4
2.000	1	5	3	2	0	3	14	5
3.000	0	2	2	1	0	0	5	6
4.000	0	0	0	1	0	0	1	7
Total:	826	101	22	16	0	88	1,053	_

### **HYDRANTS AND DISTRIBUTION SYSTEM VALVES**

- 1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
- 2. Explain all reported adjustments in the schedule footnotes.
- 3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality	0				0	1
Within Municipality	140	12	3		149	2
Total Fire Hydrants	140	12	3	0	149	- -
Flushing Hydrants						
	0				0	3
<b>Total Flushing Hydrants</b>	0	0	0	0	0	_

Wis. Admin. Code § 185.87 requires that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Report the number operated during the year

Number of hydrants operated during year: 149

Number of distribution system valves end of year: 234

Number of distribution valves operated during year: 234

### WATER OPERATING SECTION FOOTNOTES

### Sales for Resale (Acct. 466) (Page W-03)

Line 1 - 9 hydrant taps @ \$25/ea = \$225 + \$120 water charge = \$345

#### Water Utility Plant in Service (Page W-08)

Additions to Structures and Improvements (321) - replaced boiler; added walls, windows & door at pump #1; misc. remodeling at pump station

Additions to Electric Pumping Equipment (325) - rebuild pump at well #1

#### Water Mains (Page W-15)

Additions to Water Mains were paid for by outside sources and were recorded as Contributions in Aid of Construction.

#### Water Services (Page W-16)

Water Services added during the year were paid for by outside sources and are recorded as Contributions in Aid of Construction.